

**GRADUATE SCHOOL OF EDUCATION ALUMNI ASSOCIATION  
STATE UNIVERSITY OF NEW YORK AT BUFFALO**

**REVISED BYLAWS  
September 25, 2007**

**ARTICLE I – Name**

The name of the association shall be the Graduate School of Education Alumni Association (GSEAA). The GSEAA is organized as a constituent of the University at Buffalo Alumni Association (UBAA).

**ARTICLE II – Purpose**

The purpose of this Association shall be to engage in activity designed to extend the reputation and influence of the Graduate School of Education (GSE) of the State University of New York at Buffalo (UB) as an institution devoted to the highest standards of learning and ethics in education; to cooperate with the governing body of UB; to assist GSE in providing effective programs of research, teaching, and preparation for practice; to assist worthy students in their studies of education; to facilitate employment of GSE graduates; to stimulate the interest of the alumni and community in GSE; to be a part of an intellectual bond among the alumni, faculty, and students, and to offer service and benefits to GSE alumni.

**ARTICLE III – Membership**

- 3.01 All persons holding a degree from GSE shall receive automatic membership in GSEAA.
- 3.02 All members of the faculty and teaching staff and former members of the faculty and teaching staff of GSE shall receive automatic membership in GSEAA, regardless of whether they hold degrees from GSE or the State University of New York.
- 3.03 Annual dues are not required for GSEAA membership. However, dues may be instituted with a resolution passed by a two-thirds vote of the total membership of the Board of Directors.

**ARTICLE IV – Meetings**

- 4.01 Bi-annual meetings of GSEAA shall be held in the spring and fall of each year. The meeting dates and times will be designated by the Board of Directors.
- 4.02 Special meetings may be called by the President or by order of the Board of Directors at any time, provided that reasonable notice is given to each member, stating the object and the business to be transacted at the special meeting.
- 4.03 At each meeting of the Association, members present in person and in good standing may vote. Each member shall be entitled to one vote.
- 4.04 Procedures will be based on *Robert's Rules of Order*.

**ARTICLE V – Board of Directors**

- 5.01 The Board of Directors shall consist of six members of GSEAA who shall be elected by the members of the Association. In addition, up to four emeritus board members may serve, in recognition of their contributions to GSE.

## **ARTICLE V – Board of Directors (*continued*)**

- 5.02 The term of office of a member of the Board of Directors shall be two years, to commence following the spring meeting.
- 5.03 Every two years, a Board of Directors shall be elected from nominations solicited from GSEAA members.
- 5.04 The election of the Board of Directors will occur at a specially called GSEAA election meeting.
- 5.05 Members present in person at the GSEAA election meeting, and in good standing, may vote. Each member shall be entitled to one vote.
- 5.06 One half of the membership of the Board of Directors shall constitute a quorum.
- 5.07 The Board of Directors shall make appropriations for specific purposes, direct all expenditures, interpret the Bylaws of the Association, and have general supervision and conduct of the affairs of the Association.
- 5.08 The Dean of GSE shall be an ex-officio member of the Board of Directors, but shall not be entitled to vote. The Dean may also appoint a special liaison from GSE who shall also be an ex-officio member, but who shall not be entitled to vote.
- 5.09 Appointment of one representative to the General UB Alumni Association Board shall be made by the Board of Directors.

## **ARTICLE VI – Officers**

- 6.01 The officers of the Association shall be President, Vice-President, Secretary, and Treasurer. The officers will be elected every two years at the spring meeting.
- 6.02 The terms of office of each officer shall be for two years and shall commence at the spring meeting. The terms shall expire two years thereafter, or until a successor is duly elected.
- 6.03 When an office shall become vacant for any reason, it shall be filled by an appointment by the President in consultation with GSEAA officers. The appointee shall hold office for the balance of the unexpired term.
- 6.04 It shall be the duty of the President to preside at all GSEAA meetings of the Association and of the Board of Directors.
- 6.05 It shall be the duty of the Vice-President to attend all GSEAA meetings of the Association and of the Board of Directors, assisting the President as requested.
- 6.06 It shall be the duty of the Secretary to record and transcribe the minutes of all GSEAA meetings of the Association and of the Board of Directors, and give reasonable notice to members of the Association of all meetings.
- 6.07 It shall be the duty of the Treasurer to provide a financial report at all GSEAA meetings of the Association and of the Board of Directors.

## **ARTICLE VII – Amendments**

These Bylaws may be amended at any meeting of the Association at which a quorum is present by a two-thirds vote of the members present.

## **ARTICLE VIII – Ratification**

The Bylaws take effect with the approval of a two-thirds majority of GSEAA members present at any meeting of the Association.

## **ARTICLE IX – Fiscal Year**

The fiscal year of the Association shall begin on the first day of September in each year and end on the 31<sup>st</sup> day of August of the following year.