

Guidelines for Student-Faculty Research Collaborations

When a student begins work on collecting, analyzing and writing up faculty data, a *written agreement should be developed* relating to any presentations or publications that result from that work. This written agreement should be dated and signed by the student and the faculty member.

-- approved by vote of LAI faculty 2/5/14

Below are some options/examples for written agreements

Option One:

Date:

Project Title:

Student duties/activities:

Publication: This research is the sole property of “name of faculty member” and there will not be co authoring rights by any student participating unless this agreement is amended.

Then, both sign and date.

Option Two:

Date:

Project Title:

Publication: The attached [Research Responsibilities Checklist](#) indicates the division of responsibilities. This division of labor leads to “faculty/student name” serving as first author and “faculty/student name” as second author. [and so on with additional authors]

Then, both/all sign and date.

Option Three:

[suggestions welcome]