

Marlee L. Graser
Library and Information Services
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Education

Master of Science in Library and Information Science
University of Illinois, Urbana-Champaign, 2014
Certificate in Archives and Special Collections

Bachelor of Arts in History
Illinois College, Jacksonville, IL, 2009
Minor in Philosophy

Professional Library Experience

Assistant Professor/Discovery and Technology Librarian
Library and Information Services
Southern Illinois University Edwardsville
July 2020-Present

- Manages and supports the suite of information management systems related to information and digital asset discovery
- Optimizes integrations of discovery systems and applications
- Consults with various stakeholder regarding system capabilities and functionality and makes recommendations for modifications and/or enhancements, as appropriate
- Coordinate database maintenance projects, both bulk and manual to ensure efficient access to resources
- Coordinates management of imports, exports, and incoming data feeds related to discovery and use of the Library's ILS and discovery layer
- Lead and coordinate systems implementation teams, including coordinating data migration, complex system configuration, automated processes, assisting with updating library workflows
- Supports digital asset management and preservation to make archival and digital collections discoverable and
- Gather and report statistics and data from ILS to inform decision-making and to comply with institutional and national reporting requirements; reports and visualizes data
- Teaches 300-level Honors Pro Seminar, *Studies in Ignorance*
- Supervises Web Specialist position and graduate assistants and remains integrally involved in the work of the Digital Imaging Specialist

Assistant Professor/Metadata Librarian
Library and Information Services
Southern Illinois University Edwardsville
February 2017-July 2020

- Collaborates with LIS faculty on systems and technology integrations for LIS
- Leads the migration team for integrated library system migration from Voyager to Alma
- Investigates, integrates and configures library discovery systems, such as EBSCO Discovery Service and Ex Libris PrimoVE
- Develops, trains, and implements high-level metadata application profiles, policies, and procedures for digital exhibits and collections
- Writes and runs reports using Voyager Access Reporting for collection analysis, weeding and withdrawal, and national reporting requirements
- Manages SPARK, SIUE's institutional repository, and serves as a campus Public Access Compliance Monitor
- Manages and coordinates the batch upload of metadata and bibliographic records to various systems
- Supervises Digital Imaging Specialist
- Participates in writing proposals and securing grants
- Serves as I-Share Liaison and Alma/PrimoVE consortial contact
- Serves as Voyager System Administrator
- Teaches 300-level Honors Pro Seminar, *Studies in Ignorance*

Responsible for Digital Initiatives and Technology, July 2017-December 2019

- Served as System Administrator/Super User for all library systems
- Coordinated the migration of 15TB of data from one remote server to another. Performed checksum and managed user access
- Coordinated relaunch and reconfiguration of corrupted Omeka instance. Requested or pushed out system updates for Omeka.
- Updated the LIS website
- Served on the LIS Website task force to collaborate with University Marketing and Communications to redesign the LIS website, Summer 2018
- Supervised Web Specialist III and two graduate assistants.
- Facilitated the launch of ArchivesSpace

Responsible for Cataloging Unit, September 2018-July 2019

- Performed original and adaptive cataloging according to state and national standards
- Performed substantial Voyager database updates
- Reduced departmental cataloging backlogs
- Developed new documentation and workflows for expedited and batch changes to catalog records
- Supervised 4 cataloging staff, day-to-day activities, quality control of work, implementation of new standards, training, and personnel evaluations

Instructor/Eugene B. Redmond Learning Center Librarian
Library and Information Services
Southern Illinois University Edwardsville
October 2015-February 2017

- Responsible for processing, preserving, and making accessible an extensive and complex special collection, the Eugene B. Redmond Collection, as well as smaller archival and special collections materials
- Investigated various digital tools to enhance access to special collections; published finding aids online using Omeka, using DACS metadata standards and Dublin Core element set, applied controlled vocabulary to records, and designed webpage within Omeka for access and display
- Provided reference services for faculty and students; collaborated with inter-departmental colleagues on qualitative research of international student experience
- Supervised student workers, monitored use of special collections materials, managed small digitization projects, and taught instruction sessions on access and use of special collections materials

Library Clerk
Bethalto Public Library
Bethalto, Illinois
March 2010-May 2011

- Responsible for circulation desk procedures, registering users, and charging and discharging materials; produced listing of new titles and acquisitions within the library system for patron use
- Provided reference and reader's advisory services to patrons, assisted patrons with access to digital materials and general computer and technology use
- Assisted with processing of new acquisitions, shelving and shifting of materials, and maintenance of reading room

Research Intern
Abraham Lincoln Presidential Library
Springfield, IL
Summer 2008

- Researched and wrote extensive and detailed bibliographical records and finding aids for special collections
- Assisted in preservation efforts by updating and re-housing archival collection storage
- Provided general reference services for reading room, general collection materials, and genealogical research

Publications

Burel, M. & Graser, M. (Forthcoming). Conducting a mixed-methods research project as a team. In L. Fullington, B. West, & F. Albarillo (Eds.), *Becoming a practitioner-researcher: A practical guide for information professionals*. Association of College and Research Libraries.

Graser, M. & Burel, M. (2019). Metadata automation: The current landscape and future developments. *Visual Resource Association Bulletin*, 45(2). <https://online.vraweb.org/index.php/vrab/issue/view/8>

Burel, M., Graser, M., & Park, S. (2019). Exploring the international student experience: Providing insight through a mixed-methods approach. *Journal of Library Administration*, 59(2), p. 149-174. Vol. 59 Issue 2, p. 149-174. <https://doi.org/10.1080/01930826.2018.1562804>

Gray, J., Burel, M., Graser, M. & Gallacci, K. (2018). Applying spatial literacy to transform library space: A selected literature review. *Reference Services Review*, 46(2), p. 303-316. <https://doi.org/10.1108/RSR-02-2018-0023>

Presentations

Busch, T. & Graser, M. (Forthcoming. Conference rescheduled to May 2021). *Leadership during times of change: Breaking down silos through collaboration*. Presentation at Ohio Valley Group of Technical Services Librarians Conference: Technical Services Today, University of Akron, Akron, Ohio.

Graser, M. (2019, March). *Not it! Developing leadership and project management skills in times of turnover and transition*. Presentation at Kentucky Library Association and Kentucky Special Libraries Association Joint Spring Conference, Prestonburg, Kentucky.

Graser, M., Burel, M., Turos, D., Wolstein, A., & Campbell, S. (2018, October). *Building inclusive and engaged communities with international students: Results from the Illinois State University and Southern Illinois University Edwardsville Libraries*. Presentation at the Illinois Association of College and Research Libraries Section of the Illinois Library Association Annual Conference, Peoria, Illinois.

Graser, M. (2018, August). *Digital archivist specialist position descriptions: A report to the SAA Committee on Education*. Presentation at Archives*Records 2018 Conference, the Joint Annual Conference of the Society of American Archivists and National Association of Government Archives and Records Administration, Washington, DC.

Burel, M., Del Rio, L., Graser, M. (2017, November). *How should we help you? Investigating the international student's information needs*. Presentation at the Southeastern Library Assessment Conference, Georgia Institute of Technology, Atlanta, Georgia.

Graser, M., & Knowles, K. (2017, September). *Omeka at SIUE: Using open-source software to develop digital resources and support experiential learning*. Presentation at the Focus on Teaching and Technology Conference, University of Missouri-St. Louis, Missouri.

Burel, M., Del Rio, L., Graser, M. (2017, July). *International Student Study*. Presentation at Southern Illinois University Edwardsville, Edwardsville, Illinois.

Graser, M. & Jackson, L. (2017, June). *Enhancing the use of special collections using technology*. Presentation at the Library Information Technology Association Division of the American Library Association Annual Meeting, Chicago, Illinois.

Grants

Graser, M. & Gray, J. *Southern Illinois University Edwardsville, Lovejoy Library: Trust for the Meditation Process Mindfulness Grant*. Funding agency: The Trust for the Meditation Process. \$4,997 awarded for June 2018-June 2019.

Jackson, L., Graser, M., Knowles, K., Kerber, S. *The Eugene B. Redmond Digital Collection*. Funding agency: National Endowment for the Humanities: Humanities Collections and Reference Resources. \$48,664 awarded for May 2019-May 2021.

Professional Service

National

Society of American Archivists, Digital Archivist Specialist Subcommittee. Research Intern, 2017-2018

State

Consortium of Academic and Research Libraries in Illinois, Created Content Committee, 2017-2021. Co-chair, 2019-2020.

University

- Academic Continuity Task Force - related to course delivery and continuity of scholarship during COVID-19 pandemic, 2020
- LIS Dean Advisory Search Committee, 2019-2020
- Coordinated with Honors Student Association Escape Room Subcommittee, 2018-2020
- Member of cross-campus initiative for meditation and mindfulness practice with Dr. Greg Budzban, Dr. Linda Markowitz, Lisa Thompson-Gibson, Dr. Wendy Weber, Juliet Gray, and Dr. Min Liu, 2018-2019
- Degree Completion Award Committee, 2019
- Created impact factor analysis for the Distinguished Research Professor Review Committee, January 2018
- IRIS Faculty, Tools Subcommittee, 2017-2019
- Program Review Committee for Art and Design, Undergraduate Program, 2017-2018.
- Advised/coordinated SIUE Computer Science Department undergraduate senior assignment teams on the creation of room reservation software for LIS, 2017-2019

Library

- Collection Management Committee, 2017-Present
- LIS Faculty Committee, 2017-Present
- Administrative Review and Elections Committee, 2017-2021.
- Research Projects and Development, 2017-2019.

- Digitization Team, Chair, February 2018-September 2018
- LIS Open House Committee, 2019
- LIS Search Committees
 - Scholarly Communications Librarian, June 2017
 - Director of Digital Initiatives and Technology, July 2017
 - Catalog and Cataloging Consultant Librarian, April 2018
 - Assessment Librarian, April 2018
 - First Year Engagement and Retention Librarian, April 2018
 - Co-Chair, Technology Librarian, May 2018
 - Web Specialist III, September 2018
 - Electronic Resources Librarian, October 2018
 - Catalog and Metadata Librarian, February 2019
 - Scholarly Communications Librarian, March 2019
 - Archives Specialist, May 2019
 - System Administrator, December 2019

Professional Memberships

Society of American Archivists

American Library Association

Association of College and Research Libraries

Illinois Library Association