

SCHOOL DISTRICT BUSINESS LEADER

	<i>Previous certification requirements for School Business Administrator (SBA)</i>	<i>New certification requirements for School District Business Leader (SDBL)</i>
	For a Permanent certificate:	For a Professional certificate – continuously valid subject to professional development requirement in 5 year cycles:
<i>Education</i>	<p>Candidate must:</p> <ul style="list-style-type: none"> ▪ hold a Baccalaureate degree, and ▪ have earned at least 60 semester hours of graduate credit (24 semester hours must be in school administration/supervision) <p>Upon program completion, the candidate must hold a Master’s degree</p> <p>Transcript evaluation available</p>	<p>Candidate must:</p> <ul style="list-style-type: none"> ▪ hold a Master’s or higher degree, ▪ complete a School District Business Leader program registered pursuant to Part 52 (including specified content requirements) or its equivalent, and ▪ have earned at least 60 semester hours of graduate credit <p>No transcript evaluation available</p>
<i>Examination</i>	No certification examination	Candidates must pass NYS Assessment for School District Business Leadership as a condition of program completion
<i>Internship</i>	Candidate must complete an approved administrative/ supervisory internship under the supervision of a practicing school administrator and a representative of a sponsoring institution of higher education (or 1 year full time experience as the chief business official of a school district)	Within a registered program, or its equivalent, the candidate must engage in leadership experiences in districts with students at various developmental levels and socioeconomic backgrounds culminating in a 15 week full time district level leadership experience supervised by a certified school district leader and program faculty (or a substantially equivalent leadership experience)
<i>Experience</i>	No experience requirement	No experience requirement
<i>Professional development</i>	No professional development requirement	Certificate holders must complete 175 hours of professional development during each 5-year professional development period