

## **Department of Library and Information Studies**

## **INTENT TO SUBMIT PORTFOLIO FORM**

NAME:		STUDENT NO.:		
ADVISOR:				
INTENDED GRADUATUON DATE:	YEAR:			
	SEM:	Fall	Spring	Summer
DRAFT PORTFOLIO DUE DATE:		Nov. 1	Apr. 1	
FINAL PORTFOLIO DUE DATE:		Dec ,	May ,	
Submission of this form signifies my intent to submit the required portfolio for completion of the MLS degree. I understand that I cannot be awarded the MLS degree and cannot graduate until I complete the required portfolio AND receive a grade of Satisfactory.  Any exceptions to required deadlines as noted in the Master of Library Science Study Planner and Program Portfolio must be noted below and approved by my advisor and the LIS Department Chair.				
Student Signature			Date:	
Exceptions (please explain and obtain	iin signatures bo	elow):		
Advisor Signature: Only required if there are exceptions.				Approve Disapprove
Dept. Chair Signature: Only required if there are exceptions.				Approve Disapprove